

GB-21/9/2023-Gender Budgeting [E- 110669]

Government of India

Ministry of Women & Child Development  
(Gender Budgeting Division)

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1<sup>st</sup> Floor, Jeevan Tara Building,  
Sansad Marg, New Delhi-110 001

Dated: 28<sup>th</sup> August 2024

**OFFICE MEMORANDUM**

**Subject: Postponement of Capacity Building Programme on Gender Budgeting for Senior Officers of Government of India and State Governments at the Indian Institute of Management Ahmedabad (IIMA) – Reg.**

The undersigned is directed to refer to this Ministry's O.M. of even no. dated 6<sup>th</sup> August 2024 (*copy enclosed*), and to convey that the on-campus Customized Programme titled 'Capacity Building Programme on Gender Budgeting for Senior Officers of Government of India and State Governments' scheduled on September 19-21, 2024 at Indian Institute of Management Ahmedabad (IIMA), Ahmedabad has been postponed to October 21-23, 2024 in view of receipt of limited nominations.

2. It is requested to kindly send the nominations of the Officers for the above mentioned programme duly approved by the competent authority to the undersigned in the enclosed format through email at [sk.adhikari@nic.in](mailto:sk.adhikari@nic.in) latest by **17<sup>th</sup> September 2024**. For details of the programme and nomination of the Officers, our earlier letter dated 6<sup>th</sup> August 2024 may kindly be referred to.

3. Those Officers who have already sent their nominations for the programme scheduled on September 19-21, 2024 may kindly confirm their participation in the programme rescheduled on October 21-23, 2024.

  
(Dr. Saroj Kr. Adhikari)  
Assistant Director (GB)  
Email: [sk.adhikari@nic.in](mailto:sk.adhikari@nic.in)  
Mobile: 99684 37584

Encl. As above.

To

1. Secretaries in the Government of India (*as per the list*)

2. Principal Secretaries/Secretaries, Department of Women & Child Development/  
Social Welfare

[Government of Bihar, Tamil Nadu, West Bengal, Meghalaya, Mizoram, Jharkhand,  
Telangana, Gujarat, Punjab, Rajasthan, Uttar Pradesh]

### **List of the Ministries/Departments**

- 1) Department of Agricultural Research and Education
- 2) Department of Animal Husbandry and Dairying
- 3) Department of Atomic Energy
- 4) Ministry of Ayush
- 5) Department of Biotechnology
- 6) Department of Chemicals and Petrochemicals
- 7) Department of Commerce
- 8) Ministry of Culture
- 9) Ministry of Development of North-Eastern Region
- 10) Ministry of Environment, Forests and Climate Change
- 11) Ministry of External Affairs
- 12) Department of Fertilizers
- 13) Department of Financial Services
- 14) Department of Fisheries
- 15) Department of Food and Public Distribution
- 16) Ministry of Home Affairs (Police Division)
- 17) Ministry of Food Processing Industries
- 18) Departments of Justice, Ministry of Law and Justice
- 19) Ministry of Labour and Employment
- 20) Department of Land Resources
- 21) Ministry of Panchayati Raj
- 22) Department of Pharmaceuticals
- 23) Ministry of Ports, Shipping and Waterways
- 24) Department of Posts
- 25) Department for Promotion of Industry and Internal Trade
- 26) Ministry of Road Transport and Highways
- 27) Department of Science and Technology
- 28) Department of Scientific and Industrial Research
- 29) Ministry of Statistics and Programme Implementation
- 30) Department of Telecommunications
- 31) Ministry of Tourism
- 32) Ministry of Railways
- 33) Department of Water Resources, River Development and Ganga Rejuvenation

GOVERNMENT OF INDIA  
MINISTRY OF WOMEN & CHILD DEVELOPMENT

**Subject: Capacity Building Programme on Gender Budgeting for Senior Officers of Government of India and State Governments at the Indian Institute of Management Ahmedabad (IIMA)**

**Date: October 21-23, 2024; Venue: IIMA, Ahmedabad**

NOMINATION FORM

| <i>Sl. No.</i> | <i>Particulars</i>                                                                                                                                                                                            | <i>Information</i>                     |
|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 1              | Name                                                                                                                                                                                                          |                                        |
| 2              | Designation                                                                                                                                                                                                   |                                        |
| 3              | Service & Batch                                                                                                                                                                                               |                                        |
| 4              | Total length of service in the Government (Yrs)                                                                                                                                                               |                                        |
| 5              | Name of the Ministry/Department/State Govt.                                                                                                                                                                   |                                        |
| 6              | Current responsibilities                                                                                                                                                                                      |                                        |
| 7              | Contact details                                                                                                                                                                                               | Address:<br>Tel & Mobile no.<br>Email: |
| 8              | In case of Joint Secretary and above at the Central Government level and Administrative Secretaries at the State Government level, kindly indicate whether you wish to attend the programme on all three days | Yes/No                                 |

I hereby certify that the competent authority has approved my nomination to participate in the training programme scheduled at IIMA on October 21-23, 2024.

*(Signature of the Officer)*

Date:

Place:



GB-21/9/2023-Gender Budgeting [E- 110669]

Government of India

Ministry of Women & Child Development

(Gender Budgeting Division)

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1<sup>st</sup> Floor, Jeevan Tara Building,  
Sansad Marg, New Delhi-110 001

Dated: 6<sup>th</sup> August 2024

**OFFICE MEMORANDUM**

**Subject: Capacity Building Programme on Gender Budgeting for Senior Officers of Government of India and State Governments at the Indian Institute of Management Ahmedabad (IIMA) - Seeking Nomination (s) – Reg.**

The undersigned is directed to convey that an on-campus Customized Programme titled '*Capacity Building Programme on Gender Budgeting for Senior Officers of Government of India and State Governments*' is being organized by **Indian Institute of Management Ahmedabad (IIMA) during 19-21 September 2024 at IIMA, Ahmedabad** in collaboration with the Ministry of Women and Child Development.

2. Through this programme, the participants will be exposed to (i) the strategy to achieve equality between women and men by focusing on how public resources are collected and spent; (ii) the importance of gender in public policy design and implementation. The participants will also learn the approach to budgeting that can improve it, when public policies and administrative procedures are structured to address gender inequality.

3. The above mentioned programme is a fully paid residential programme. It has been designed in a way that the Senior Officers at the level of Joint Secretary and above in the central Ministries/Departments and Administrative Secretaries in the State Governments may attend the programme on Day 1 when the overview sessions on gender sensitization and broad need for gender budget allocation will be conducted. Officers at the level of Dy. Secretary/Director in the Central Ministries/State Governments will attend the programme on all 3 days.

4. Accordingly, nominations are invited in the enclosed format from the one Officer each at the level of Joint Secretary and above in the central Ministries/Departments and Administrative Secretaries in the State Governments for Day 1, and one Officer each at the level of Dy. Secretary/Director in the Central Ministries/State Governments for all 3 days (total of maximum 2 nominations per Ministry/Department/State Government).

5. Details of the tentative programmes sessions are as under:

| <i>Programme Days</i> | <i>Programme Sessions</i> | <i>Topics</i>                           | <i>Who can attend</i>                                                                                                                                     |
|-----------------------|---------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Day-1                 | Session 1 & 2             | • Importance of gender to public policy | Senior Officers at the level of JS & above in the central Ministries/ Departments and Administrative Secretary in the States<br>+ Dy. Secretary/ Director |
|                       | Session 3 & 4             | • Introduction to gender budgeting      |                                                                                                                                                           |

| <i>Programme Days</i>    | <i>Programme Sessions</i> | <i>Topics</i>                                  | <i>Who can attend</i>   |
|--------------------------|---------------------------|------------------------------------------------|-------------------------|
| Day-2                    | Session 1 & 2             | • Gender budgeting to gender impact assessment | Dy. Secretary/ Director |
|                          | Session 3                 | • Local and global models and frameworks       |                         |
|                          | Session 4                 | • Administrative support for gender budgeting  |                         |
| Day-3                    | Session 1 & 2             | • Gender budgeting beyond accounting           |                         |
|                          | Session 3 & 4             | • Monitoring and evaluation                    |                         |
| Total no of sessions: 12 |                           |                                                |                         |

**Notes:**

- Batch size of the programme is maximum 40 participants on day 1 and 30 participants each on day 2 and 3. 10 Sr. Officers at the level of JS and above will attend the programme on Day 1.*
  - Certificate will be issued by IIMA to the participants who will attend all the three days of the programme. The participants attending only the Day 1 sessions will not be issued the certificate of participation.*
  - It is expected that during the classroom sessions participants are completely free of any other engagements and will spend the off-class hours in preparation, readings and syndicate work.*
- Senior Officers at the level of Joint Secretary and above at the Central Government level and Administrative Secretaries at the State Government level who are willing to attend the programme may kindly send their nominations duly approved by the competent authority.
  - Officers are advised not to book their flight tickets till the receipt of final confirmation from the Ministry of Women and Child Development. Cost of TA/DA will have to be borne by the respective Ministries /Departments in the Govt. of India and State Governments.
  - The nominations duly approved by the competent authority may kindly be sent to the undersigned in the enclosed format through email at [sk.adhikari@nic.in](mailto:sk.adhikari@nic.in) latest by **23 August 2024**.

  
 (Dr. Saroj Kr. Adhikari)  
 Assistant Director (GB)  
 Email: [sk.adhikari@nic.in](mailto:sk.adhikari@nic.in)  
 Mobile: 99684 37584

To

- Secretaries in the Government of India (as per the list)**
- Principal Secretaries/Secretaries, Department of Women & Child Development/Social Welfare**

[Government of Bihar, Tamil Nadu, West Bengal, Meghalaya, Mizoram, Jharkhand, Telangana, Gujarat, Punjab, Rajasthan, Uttar Pradesh]



**A: List of the Ministries/Departments who did not report in GBS FY 2024-25, but have potential to report in GBS 2025-26:**

1. Department of Animal Husbandry and Dairying
2. Department of Biotechnology
3. Department of Chemicals and Petrochemicals
4. Ministry of Development of North-Eastern Region
5. Ministry of Environment, Forests and Climate Change
6. Department of Fertilizers
7. Department of Financial Services
8. Department of Fisheries
9. Department of Food and Public Distribution
10. Ministry of Food Processing Industries
11. Departments of Justice, Ministry of Law and Justice
12. Department of Land Resources
13. Ministry of Panchayati Raj
14. Department of Pharmaceuticals
15. Ministry of Ports, Shipping and Waterways
16. Department for Promotion of Industry and Internal Trade
17. Ministry of Statistics and Programme Implementation
18. Department of Telecommunications
19. Ministry of Railways
20. Department of Water Resources, River Development and Ganga Rejuvenation

**B: List of the Ministries/Departments who reported < 5% of allocation in GBS 2024-25 and have potential to enhance allocation in GBS 2025-26:**

1. Department of Agricultural Research and Education
2. Department of Atomic Energy
3. Ministry of Ayush
4. Department of Commerce
5. Ministry of Culture
6. Ministry of External Affairs
7. Ministry of Home Affairs (Police)
8. Ministry of Labour and Employment
9. Department of Posts
10. Ministry of Road Transport and Highways
11. Department of Science and Technology
12. Department of Scientific and Industrial Research
13. Ministry of Tourism

GOVERNMENT OF INDIA  
MINISTRY OF WOMEN & CHILD DEVELOPMENT

**Subject: Capacity Building Programme on Gender Budgeting for Senior Officers of Government of India and State Governments at the Indian Institute of Management Ahmedabad (IIMA)**

**Date: 19-21 September 2024; Venue: IIMA, Ahmedabad**

NOMINATION FORM

| <i>Sl. No.</i> | <i>Particulars</i>                                                                                                                                                                                        | <i>Information</i>                     |
|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| 1              | Name                                                                                                                                                                                                      |                                        |
| 2              | Designation                                                                                                                                                                                               |                                        |
| 3              | Service & Batch                                                                                                                                                                                           |                                        |
| 4              | Total length of service in the Government (Yrs)                                                                                                                                                           |                                        |
| 5              | Name of the Ministry/Department/State Govt.                                                                                                                                                               |                                        |
| 6              | Current responsibilities                                                                                                                                                                                  |                                        |
| 7              | Contact details                                                                                                                                                                                           | Address:<br>Tel & Mobile no.<br>Email: |
| 8              | In case of Joint Secretary and above at the Central Government level and Administrative Secretaries at the State Government level, kindly indicate whether wish to attend the programme on all three days | Yes/No                                 |

I hereby certify that the competent authority has approved my nomination to participate in the training programme scheduled at IIMA on Sept 19-21, 2024.

*(Signature of the Officer)*

Date:

Place: