



MISSION SHAKTI-SHAKTI SADAN-
(DISTRICT NODAL OFFICER) DNO
DASHBOARD

Mission
shakti

**National Informatics Centre Ministry of
Electronics & Information Technology
Government of India**

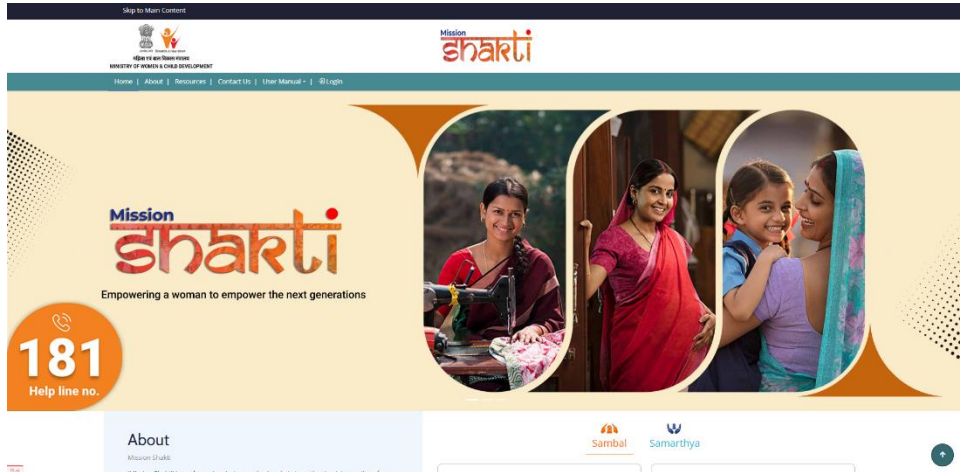
Shakti Sadan- District Nodal Officer (DNO) -
User Manual

User Manual

1. Login

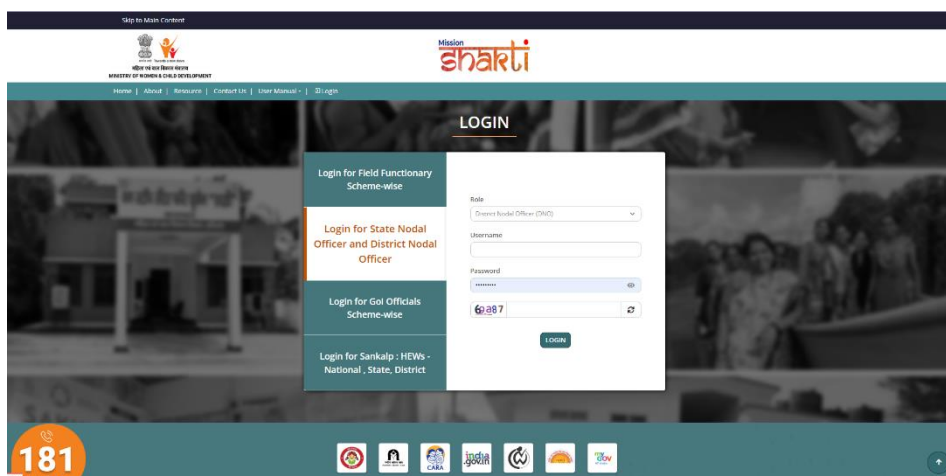
To access the Mission Shakti Portal, follow these steps:

1. Open your web browser.
2. Type in the URL: <http://www.missionshakti.wcd.gov.in/>.
3. You will be directed to the homepage of the Mission Shakti Portal



2. Click on State/District

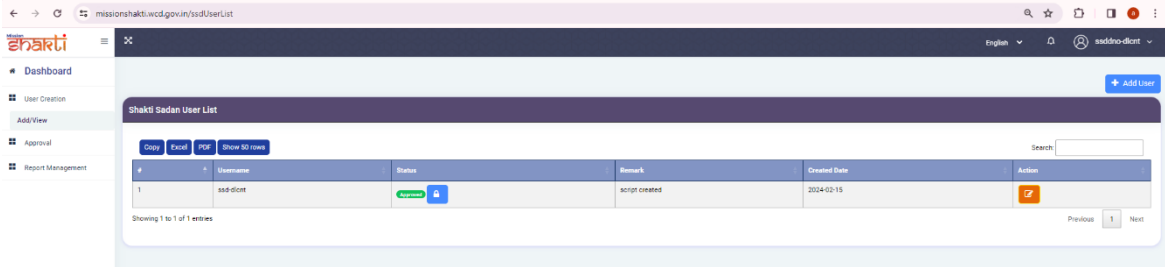
- To select the "District Nodal Officer (DNO)" from the given options, follow these steps:
 - Go to the "Roles" section.
 - Click on the "District Nodal Officer (DNO)" option from the list of Roles.
 - To proceed with logging in, please follow these steps:
 - (i) Enter your ID, password, and captcha in the respective fields.
 - (ii) Click on the "Login" button to open your account



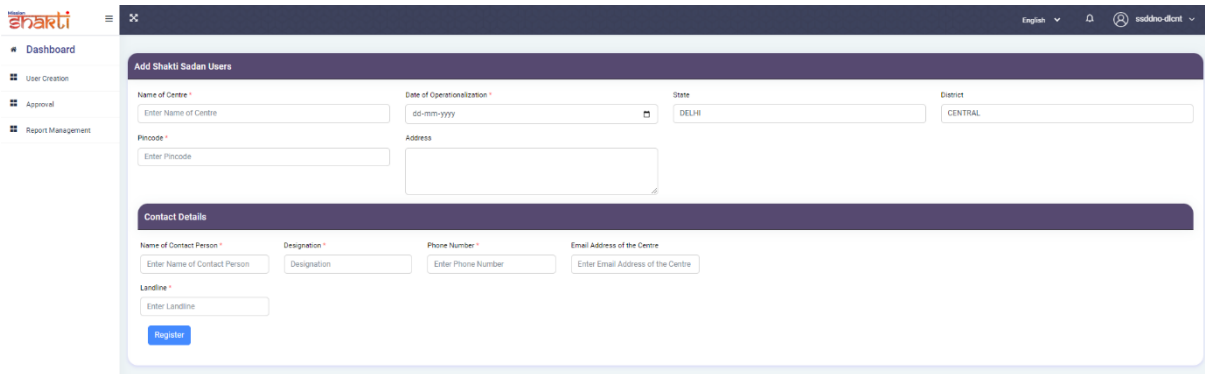
3. User Creation

To create a User, follow these instructions:

- Go to the "User Creation" section.
- Click on the "Add/View" option.



- Click on Add User option on the top right corner.
- Following form will open -

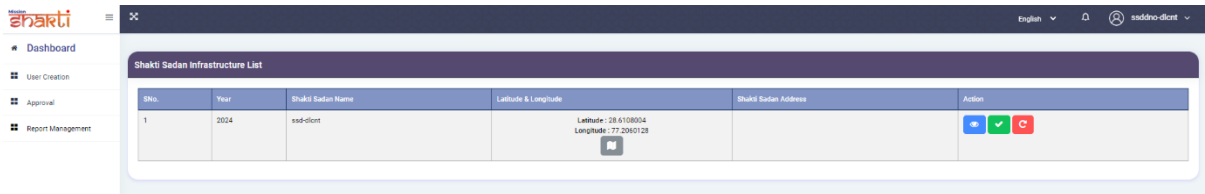


- Make sure you fill all the '*' marked fields as they are mandatory
- Click on Register after filling all the information

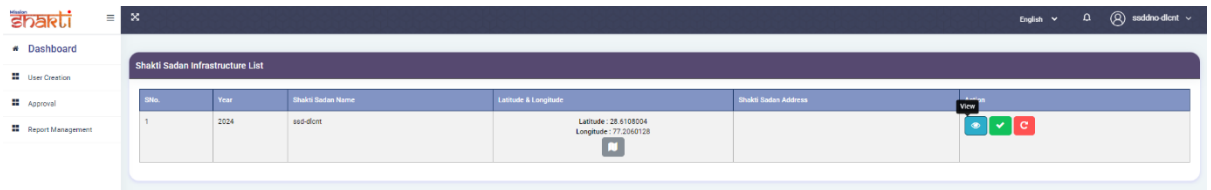
4. Approval

(i) To view, approve and review Shakti Sadan infrastructure, follow these steps:

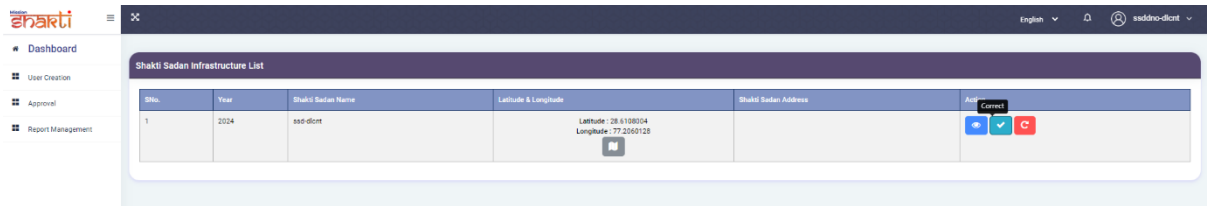
- Go to the "Approval" section.
- Click on "Shakti Sadan Infrastructure" option.



- User can view the infrastructure details of Shakti Sadan by Clicking on “View” icon under Action.



- User can approve the Infrastructure details of Shakti Sadan by clicking on “Correct” icon under Action.



- User can review the Infrastructure details of Shakti Sadan by clicking on “Review” icon under Action.



- After clicking on “Review” icon, a pop-up screen will appear Stating “Please specify the issue”.
- User can enter their remarks in the text box given below.

